

Fee Schedule 2024



This document forms the basis of a legal relationship between the Applicant and the school. If there is more than one Applicant, each is responsible under this agreement - including liability - for payment of fees.

Application Fee

\$200 is payable with an application of enrolment. This fee is neither refundable nor transferable.

Offer of Place and Acceptance

The school will offer in writing a place up to 18 months prior to commencement at the school. To accept the offer, the enrolment contract needs to be signed and returned and payment of the *Enrolment Fee* and *Capital Levy* be made:

Enrolment Fee	\$1,400	non-refundable
Capital Levy	\$3,000	applied over 3 years

The Capital Levy applies to the first child of a family and will be held free of interest. Upon receipt of such monies, formal confirmation of the place is provided.

Capital Levy

The following amounts will be applied as a capital levy within the first three years:

Commencement of First Year	\$1,500	Balance remaining	\$ 1,500
Commencement of Second Year	\$1,000	Balance remaining	\$ 500
Commencement of Third Year	\$500	Balance remaining	\$ 0

Where a family leaves the school in the first year, a \$1,500 capital levy is charged and the balance amount of \$1,500 will be refunded, subject to all other amounts due the school having been paid. Part-year adjustment are not available.

Cancellation of Enrolment

Where a family cancels the enrolment prior to the student having commenced at the school the Capital Levy will be refunded.

Tuition Fees 2024

The tuition fees for grades FY - Year 6 for 2024 are set out below:

Student	Australian	International*
Full Year	\$ 16,160	\$ 26,280
Term 1	\$ 4,040	\$ 6,570
Term 2	\$ 4,040	\$ 6,570
Term 3	\$ 4,040	\$ 6,570
Term 4	\$ 4,040	\$ 6,570

*refers to students not holding permanent residency in Australia. Please contact the school to determine if your child is classified as an Australian or international student. Students admitted to the school during a billing period will be charged the full fees for the term they are entering into.

Consolidated Charges

A consolidated charge is raised with the term 1 invoice for the school year. These charges include the cost of textbooks, subscriptions, materials, incursions, excursions, camps, inter-school sport, swimming, digital age levy, language certificate examination (Y6), insurance, school diary and school wear (FY only: school hat and school t-shirt).

Foundation Year	\$1,420	Years 3 & 4	\$1,620
Years 1 & 2	\$1,200	Years 5 & 6	\$2,820

Payroll Tax Levy

The Victorian Government has introduced payroll tax for schools commencing from 1 July 2024. The payroll tax is estimated to add 4% annually to fees. The school is not able to absorb this levy and needs to pass this cost on to families. In 2024 the school will be liable for payroll tax for half of the school year, adding \$330 (2%) to fees per student.

Short-term enrolments

The DSM is experiencing increasing enrolments. To be able to offer a short-term enrolment, the following minimum billing periods apply:

1 term	50% of annual tuition fees
2 terms	75% of annual tuition fees
3 terms	100% of annual tuition fees

Early Payment Discount

The DSM offers a 3% discount, where the tuition fees for 2024 are paid in full by Thursday, 30 November 2023. The Early Payment Discount does not apply to consolidated charges or other school fees and levies.

Siblings Discount

Where there are two or more children from one family attending the DSM in the same year, the following discounts to tuition fees will apply:

Second child:	10% of tuition fees
Third child:	15% of tuition fees
Any subsequent children:	20% of tuition fees

The Sibling Discount does not apply to consolidated charges or other school fees and levies.

Other School Fees

Additional fees may be payable for OSHC and vacation care programs, extra-curricular programs, instrumental lessons and any non-core school programs.

Contribution Levy

Included in the Term 1 invoice will be an annual contribution levy of \$300. Parents/guardians that have taken part in the 2024 Community Contribution Program during the year will be refunded the levy at the end of the school year.

Schedule of Payments

Tuition fees are payable one billing period in advance:

Term 1	Payable by	Thursday, 7 December 2023
Term 2	Payable by	Thursday 28 March 2024
Term 3	Payable by	Thursday, 20 June 2024
Term 4	Payable by	Thursday, 19 September 2024

Applicants who wish to take advantage of the Early Payment Discount will need to submit the full school fees for 2024 by Thursday, 30 November 2023.

Payment Methods

Electronic funds transfers can be made directly to the school's bank account:

Bank:	Bendigo Bank
Account Name:	Deutsche Schule Melbourne Inc.
BSB Number:	633 000
Account Number:	1297 19340
SWIFT Code:	BENDAU3B for international transfers

Please quote your invoice number and the student's name as the reference. Thank you.

Credit cards payments incur a surcharge of 1.65% for MasterCard/Visa and 1.98% for American Express on the total transaction value.

Overdue accounts

Overdue accounts may result in a student's tuition being suspended until the account is paid in full, the cancellation of a student's enrolment at the school and/or recovery action being taken against the Applicant for unpaid tuition fees and the costs of recovery.

Absences

The absence of a student from the school for a billing period or any part thereof, whether due to illness, suspension, extended vacation, withdrawal or termination of enrolment, or any other reason, will not entitle the Applicant to a reduction in tuition fees for that billing period.

Notice Period

If an Applicant wishes to withdraw a student from the school, the Applicant must give one term's notice in writing or pay to the school the equivalent of one term's fees.

Payment in Monthly Instalments

Fees may be paid in ten instalments from December to September. Instalments can be made via direct debit authorization from your bank account. Failure to maintain agreed instalment payments will result in a \$50 administration fee being charged and the school may rescind the offer to permit payment by instalment, with all outstanding fees becoming immediately due and payable.

Special Assistance

Where families are under financial stress, we invite them to contact our Business Manager for a confidential discussion.

General Fee Enquiries

For general fee enquiries, please email: barbara.walsh@dsm.org.au

Dated: 15 November 2023

DEUTSCHE SCHULE MELBOURNE INC
ABN 52 936 931 854